

CONFLICT OF INTEREST STATEMENT

For officers, directors, committee members, staff members, faculty and certain consultants

I _____ a member of the Head Start Child and Family Development Program, Inc. Board of Directors, or any of its Committees shall derive any personal profit or gain, directly, indirectly, by reason of his or her participation with the organization. Each individual shall disclose any personal interest which he or she may have in any matter pending before the organization and shall refrain from participation in any decision on such matter.

Any member of the Head Start Child and Family Development Program, Inc. Board, any Committee, Consultant, or Staff who is an officer, board member, committee member, staff member, owner, or shareholder of a borrower, loan applicant, contractor, vendor, or supplier of or to Head Start Child and Family Development Program, Inc. shall immediately identify his or her affiliation with such agency or agencies. Further, in connection with any committee or board action specifically directed to that agency, he/she shall not participate in the decision affecting that agency and the decision must be made and/or ratified by the full board.

Any member of the Head Start Child and Family Development Program, Inc. Board, and Committee, Staff, Consultant, or Faculty member shall refrain from obtaining any list of Head Start Child and Family Development Program, Inc. clients for personal or private solicitation purposes at any time during the term of their affiliation.

At this time, I am a Board member, a committee member, consultant to, owner, shareholder, employee of the following organizations:

Company	Capacity	Name	Date

I agree to immediately notify HSCFDP Inc. of any changes to the above list and to provide complete and accurate information in this regard.

Now this is to certify that I, except as described below, am not now nor at any time during the past year have been:

- 1) A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party; doing business with Head Start Child and Family Development Program, Inc. which has resulted or could result in personal benefit to me.
- 2) A recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with Head Start Child and Family Development Program, Inc.

Any exceptions to 1 or 2 above are stated below or attached with a full description of the transactions and of the interest, whether direct or indirect, which I have (or have had during the past year) in the persons or organizations having transactions with Head Start Child and Family Development Program, Inc.
